

International Commission for Acoustics

Conflict of Interest Policy

approved by ICA Board January 2011

Background

This outlines the International Commission for Acoustics (ICA) conflict of interest policy as it relates to all elected and appointed members on the ICA Board. It is not the intent of this Policy to eliminate all situations which may give rise to a conflict of interest, but rather to enable all members of the ICA Board and the General Assembly to recognize situations that may create a conflict of interest, and therefore ensure that such situations are properly disclosed in advance. This disclosure must be made before any vote which could potentially lead to a result influenced by a conflict of interest.

Statement of Policy

No member of the ICA Board shall use his or her position, or the knowledge gained therefrom, in such a manner that a conflict arises between the interests of the ICA and his or her personal interests or the interests of other organizations.

Each ICA member has a duty to place the interest of the Commission foremost in any dealings with ICA and has a continuing responsibility to comply with the requirements of this policy.

If an elected or appointed member has an interest in:

- 1) a proposed transaction with the ICA in the form of a significant personal financial interest in the transaction; or
- 2) any organization involved in such a transaction; or
- 3) holds a position of trustee, director, employee or officer in such an organization

then he or she must make full disclosure of such an interest before any discussion or negotiation of such transaction, and if deemed a significant conflict of interest by the affected member or by the Board, they shall abstain from any vote in connection with the matter. This applies to all issues, but especially in relation to any financial matters, including grants and awards, and the congress selection process.

Disclosure

To implement this policy members of the Board shall make appropriate disclosures before any relevant Board or general assembly discussion or voting.