Unconfirmed Minutes of the 2009 ICA Board Meeting

Date: 23 August 2009                  Time 0800 to 1300h
Place: Room “Les Saisons”, Westin Hotel Ottawa

Attendance: Samir Gerges (President), Sonoko Kuwano (Vice president), Marion Burgess (Secretary General), Hugo Fastl (Treasurer), Philip A. Nelson (Past President), Philippe Blanc-Benon, Charles Schmid, Michael Stinson, Eugeniusz Kozaczka, Zerhan Yuksel Can, Chaohuan Hou, Soogap Lee (replacement for Suk Wang Yoon), Giovanni Bambilla (replacement for Adriano Alippi), Michael Vorlander (EAA), Jorge Patricio (FIA ), J. L. Bento Coelho(IIAV), Tor Kihlman (IINCE)

In attendance: Gilles Daigle,

Apologies: Suk Wang Yoon, Antonio Perez Lopez, Adriano Alippi , Robert Kirby-Harris (IUPAP), Andrew Norris (IUTAM)

Note reports referred to in these minutes are available on request

1. Opening and Approval of the Agenda
   The president welcomed all to the meeting and noted that he would need to maintain a tight time schedule to complete the agenda by 1300 before the IINCE General Assembly.

2. Announcements
   Arrangements for the meeting were explained

3. Minutes of the 2008 Board Meeting held in Paris
   17.2 correction from “2007 IUPAP” to read “2008 IUPAP” attendance
   Acceptance moved by Charles Schmidt seconded Hugo Fastl and all in favour

4. Report from President
   Samir Gerges briefly reported on activities and that most will be discussed in the specific agenda items

5. Report from Vice President
   Sonoko Kuwano reported that relevant items will be discussed under the specific agenda items
6. **Report from General Secretary**

General duties have involved correspondence on routine matters as well as letters to the members, invoices and reminders to members and reports to IUTAM and IUPAP.

6.1 **Members Details** Updating of the membership details in the records and on the web page are an ongoing challenge and we appreciate the assistance of Gilles Daigle in implementing the changes.

6.2 **Colour logo** has been prepared and is available.

6.3 **Records Archive** A somewhat secure area has been established on the ICA site for archiving of records for access by all the board. Gilles Daigle was thanked for his continued updating of the web page.

6.4 **Membership Certificates** A Membership Certificate has been prepared following specific requests. It was agreed that there was no need to provide a certificate to all members and that it need only be provided in response to Individual requests.

6.5 **Plagiarism** A case of plagiarism relating to a paper at ICA 2007 has been investigated and discussed with the individual, institution and member society. It was agreed that this was a disturbing event and while efforts should be made to avoid it in future congresses this was not practical at this time.

7. **Report of Treasurer:**

7.1 **Financial Report; Member Dues Status and Expenses** Report was tabled and accepted.

7.2 **Budget for 2009-2010** was tabled and approved.

7.3 **Review of fees to be proposed at 2010 GA** The current share is only 25 Euro per share and approved by GA only every 3 years. It was agreed that the proposal to 2010 GA be that there be an increase per share and that there be an annual increase. It was also agreed that there be an incentive for a 3 year payment at one time. The cost per share would be proposed as 2011 Euro30 2012 Euro35 2013 Euro40 and if made as one payment in 2011 the total cost would be reduced from Euro105 to Euro 95.

It was suggested that proposal to the GA should stress that the fee has not been increased for some time and the main expenditure is for the support of young scientists to attend meetings and extension of other activities including symposia support.

8 **Membership**

8.1 **New /Resignation/Change in shares** There have been no new registrations, no resignations. Poland has changed its shares allocation from 4 to 11. There are 45 member country/organisations, 3 observers and 6 affiliates.
8.2 Strategy for recruiting new members

An invitation letter has been prepared to forward to potential members once the first contact has been made in person. Gerges has made first contact with Tunisia but there has not been any reply yet. There has been no development of an information sheet on the ICA to use for recruiting. It was agreed that it would better to put the efforts into updating the presentation of the web page and Mike Stinson agreed to undertake this task. Should this require a software update or similar then reimbursement for any expenses would be provided subject to prior approval from the President and Treasurer. MS

8.3 Report from Subcommittee on Governance reviewing permanent seats and member shares

Phil Nelson spoke to the revised document, distributed with the agenda papers. The board were reminded that the original allocation of shares was based on the IUPAP basis for shares. But it was agreed that acoustics has grown from the establishment and that now there is involvement with many areas beyond physics. There was considerable discussion on the options especially that the basis of seats should be on activity/involvement and not be on numbers of the membership. Another view was the importance of ensuring balance between the geographical regions and that the opportunities for adjustments in the number of seats were also important. Continuity in country representation as elected board member is also an indication of involvement in acoustics while changes to the Board should lead to increase in active representation on the Board.

There was general support for Option B as this allows societies to increase their shareholding subject to approval at the General Assembly of a recommendation made by the ICA Board. But there is a need for a clear list of the criteria that can be used by the board as part of the assessment for entitlement to a permanent seat.

It was agreed that Nelson and Daigle would revise the paper to present a clear proposal for Option B (including the aim for strengthening the ICA) and this be circulated to Board for comment then to Member societies before the GA along with the proposed wording of the motion to be presented to the GA. PN, GD, MB
18. **Election process for ICA Board at 2010 GA**

The board were reminded of the positions that need to be voted on at the time of the GA. It was agreed that Nelson to initiate the process for the call for nominations from the member societies.

9. **ICA Sponsorship of meetings**

9.1 **Specialist Symposia - Applications approved 2008**

<table>
<thead>
<tr>
<th>Year</th>
<th>Event</th>
<th>Location</th>
<th>Euro</th>
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<tbody>
<tr>
<td>2009</td>
<td>ICU 2009 - Ultrasonics</td>
<td>Chile</td>
<td>1000</td>
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<td></td>
<td>34 Int Conference Acoustics High Tatras 2009.</td>
<td>Slovakia</td>
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<td>Pacific Rim Underwater</td>
<td>China</td>
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<td>Speech and Computer, SPECOM 2009</td>
<td>Russia</td>
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<td>Acoustics &amp; Biomed Eng</td>
<td>Poland</td>
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<td>Environmental Acoustics and Acoustical</td>
<td>Spain</td>
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<td></td>
<td>Sustainable Buildings</td>
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<tr>
<td>2010</td>
<td>Musical Acoustics, ISMA</td>
<td>Australia</td>
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Reports from the symposia held have been requested are gradually being received and are to be stored in the archive. It was agreed that it would be logistically difficult to formalize the reporting.

9.2 **Review application process** - The change of the deadline to the end of October has improved the process for the selection and allows for advice on outcome to be sent before the beginning of the year. The current process involving the entire board is unwieldy and it would be more efficient if there was a sub committee appointed that were properly briefed on the intent of the support and checked compliance with guidelines. It was agreed that the subcommittee comprise the President, Vice President, Secretary General, Treasurer and the Past President. The recommendations from this subcommittee would be forwarded to the Board for comment before final decision.

Communications with ASA have attempted to make the two funding opportunities more consistent.

9.3 **Other Meetings on Acoustics** There has been no action to report.

10 **ICA Awards and Grants for 2010**

10.1 **ICA Early Career Award Sub Committee** The composition of the selection committee is: Sonoko Kuwano as Chair, and members Phillipe Blanc-Benon,
Phillip A. Nelson, Michael Stinson, Michael Vorlaender and Suk Wang Yoon

The notice has been amended and has been sent to all the member societies. A reminder is to be sent at 9 months before the congress for selection by 8 months so that there is time for them to participate in the ICA.

It was agreed that there should be a commencement date for the application and that this be implanted for the next round in 2013.

It was agreed that the Early Career Awardee should attend the ICA to receive the award and it was note that one plenary slot has been reserved at ICA2010 for the person nominated for the early career award.

10.2 Young Scientists Conference Attendance Grants

10.2.1 Selection subcommittee The composition of the selection committee is:
Sonoko Kuwano as Chair, and members Ewald Benes, Hugo Fastl, Samir Gerges, Antonio Perez-Lopez, and Charles Schmid

The subcommittee was asked to ensure that the member society be advised any of their members who are successful.

Award confirmed that the award is £500 including registration – so for a student there will be a payment of the difference at the time of ICA2010, for a non student the early bird registration was approximately the same cost as the award. Each recipient will receive an award letter and a certificate at ICA if they appear. If they don’t appear they will only receive certificate.

Deadline for applications to be 22 February and notification 1 May

A request is to be made to ASA for support for a similar Young Scientist grants MB

There will be no EAA scheme for young scientist support for ICA 2010 as there will be a summer school in Slovenia in Sept 2010.

11 20th ICA Progress Report, Sydney 2010

This progress report was tabled. It was suggested that the GA should be held on Tuesday from 1600 to 1800 and that the final Board Meeting should be held during the lunch time on Friday.

It was suggested that the opening on Monday should be moved forward by at least 30 min to allow more time for registration, there was no need to have a date for change of abstract, that the same date should apply for early bird registration fee and paper submission.

It was agreed that if Beranek would attend ICA2010 he could be awarded with an award recognizing a Lifetime Achievement in Acoustics and this could be presented at the commencement of a distinguished lecture.
Support with arranging special sessions was offered by all members of the Board.

12 21st ICA Progress Report, Montreal 2013
This progress report was tabled and accepted

13 22nd ICA in 2016
13.1 Selection of short list
Two page expression of interest have been received from
- Polish Acoustical Society for an ICA in Krakow,
- Acoustical Societies of France (SFA), Belgium (ABAV) and The Netherlands (NAG) for an ICA in Brussels or Amsterdam
- Institute of Acoustics for an ICA in London
- German Acoustical Society for an ICA in Aachen
- FIA for an ICA in Rio de Janeiro, Lisbon or Buenos Aires

It was agreed that an electronic ballot from all the board be made to vote for the 3 to be invited to present a full proposal at the 2010 Board meeting with deadline for voting by 22 Sept. MB

14 Conference Coordination Opportunities
14.1 Conference coordination committee report Daigle provided the confidential report to the board members on plans for future conferences around the world. Some additions were made and it was agreed that a record of the numbers of attendees and papers could be of use for future planners. Daigle was thanked and asked to continue this activity.

14.2 Directory of Student Grants The proposal from EAA was tabled by Vorlander and supported strongly by the board. It was agreed that the link could be included on the ASA website

15. Role of ICA within International Council for Science
15.1 Strategic plan for Promotion of International Union for Acoustics within ICSU
Nelson referred to the notes distributed following the meeting in Paris. The support from the affiliate organizations would be essential to become a Union within ICSU. The evidence from the Conference coordination committee showed the broad involvement in acoustics. Comparison information from other unions could be used to provide the
information in a comparable manner. Some of the statistical data that could be gathered including budgets number of attendees at meetings, level of activities, journals etc. Nelson and Daigle to pursue this.

15.2 30th ICSU General Assembly to be held in Rome, 26-30 September 2011
Noted but no action at this time

15.3 Letter from ICSU regarding Security vetting procedures and the Principle of Universality
It was agreed that ICA supported the intent of this letter (attachment A) and that it be distributed to the Member Societies for their attention and that ICSU be advised that ICA has distributed the letter.

16. Role of ICA within IUPAP

17.1 Report on IUPAP meetings Gerges and Kuwano attended the 26th General Assembly of IUPAP held in Tsukuba (Academic City), Japan during October 14 to 18, 2008. Gerges attended meeting on 6-7 February 2009 in London. IUPAP had been given regular progress reports from ICA at these meetings and probably ICA was one of the active commissions of IUPAP in terms of conference attendance and other initiatives such as the YOUNG Scientists attendance grants and ICA sponsorship of congresses. IUPAP do provide a small contribution to ICA to support travel for board members.

17.2 Future IUPAP meetings The next IUPAP council and commission meeting will be in Chicago -USA from 22 to 24 October 2009 and General Assembly in 2011 and Gerges will attend this meeting. ICA has tried hard to move from commission state to union state and we will keep these efforts for the net years. IUPAP has put some conditions related to ICA small financial budget and other issues.

18 Role of ICA within IUTAM

18.1 Report on IUTAM 2008 meeting in Adelaide Andy Norris has been nominated as the representative on ICA Board by IUTAM. He was not present at the 2008 meeting. Burgess reported that a substantial part of the IUTAM GA was a presentation by Prof Elliott, treasurer from ICSU. He foreshadowed that ICSU fees will be based on the income of the individual unions and that non membership financial support was reducing so that limited the capacities of ICSU to provide support. In relation to fees, it was interesting to note that IUTAM propose the fees over a three year period but with an increase each year and the current per share charge is 2009 US$ 726, 2010 US$752, 2011
US$778. In relation to support for symposia and meetings there is a very conscious approach to provide support evenly across the main areas of IUTAM ie ‘Fluids”, “Solids” or “Fluid/Solid”.

19. **Other Business** There was no other business

20. **Next Meeting Schedule** it was agreed that the next Board meetings would be held on Sunday 22August just before the opening of ICA 2010 in Sydney.

21. **Close of the Meeting** The President thanked the Board for their cooperation during the year and during the meeting to achieve completion of the agenda within the time frame available. The meeting closed at 1230.
To: National Member contact points  
Presidents and Secretaries General of International Unions  
Interdisciplinary Body contact points  
Regional Offices

6 August, 2009

Dear Colleagues,

Re. Security vetting procedures and the Principle of Universality

The Committee on Freedom and Responsibility in the conduct of Science has considered recently two different situations in which security concerns have resulted in the implementation of policies and procedures that are strongly discriminatory against academics or students of specific nationalities or origins. These actions are contrary to the Principle of Universality and, as such, should actively be opposed by all ICSU Members.

In several European countries, including France, the Netherlands and Sweden, scientists and students from Iran are systematically being refused work visas and/or study positions. This is a reaction to international concern over the potential proliferation of nuclear weapons technology and UN resolution 1737, as a result of which certain broad areas of science are considered as ‘sensitive’. The policies and practices that have been adopted in these European countries effectively discriminate against all Iranian scientists or students with an interest in certain scientific fields, particularly within physics, engineering and maths. They cast the net widely and ignore the fact that the very large majority of these individuals surely have no interest in nuclear weapons technologies.

Another area of the World where policies based on national security concerns are resulting in discrimination against academics and students is the Middle East (http://www.icsu.org/Gestion/img/ICSU_DOC_DOWNLOAD/2347_DD_FILE_Israel-Palestine_17-2-09.pdf ). The Israeli army has developed criteria for granting Palestinian post-graduate students entry permits to study at Israeli universities that are so restrictive as to effectively prohibit any entries. For example, these criteria include a stipulation that applications will be considered only if there is no practical alternative to studying in Israel and that Palestinians will not be allowed to study professions that have the potential to be used against Israel. Recently, the Israeli High Court of Justice accepted the army’s criteria, including a statement that, the army, “may refuse, at its own discretion….to consider an applicant even if the student meets
the criteria”. Israeli universities have protested that the application of these criteria "constitutes a gross and harmful intervention by military elements in purely academic considerations."

In considering these and similar discriminatory practices, CFRS reaffirms the following position:

*It is evident that selection of students and scientists must take place in the academic world, but such selection processes should not be applied collectively on the basis of such factors as nationality or ethnicity. Instead, selection should normally be made individually, and be based on the qualifications and academic ability of the applicants. In situations where security screening is deemed necessary, for example for courses specifically designed for military personnel, this also should be carried out at the individual level. Academic Institutions should have the primary responsibility and freedom to select students and staff, without political or military interference. In cases where selected individuals are refused entry and/or work visas, the reasons for this should be made clear to both the individual and the host institution.*

International collaboration and openness in science education and research are critical to address the shared global challenges that we all face. Any policies or mechanisms that support discrimination on the basis of nationality in the selection processes of science represent a serious threat to the future of global scientific collaboration as a whole. All ICSU Members have a responsibility to engage, as appropriate, with the relevant authorities to ensure that such discrimination does not occur and that the Principle of Universality of Science is upheld.

Carthage Smith
Deputy Executive Director

Bengt Gustafsson
CFRS Chairman